



**Call to Order: 4:03 p.m.**  
**Adjournment: 4:49 p.m.**

**Led By:** Blake Nelson  
**Secretary:** Barbara Cosio Moreno

**In Attendance (majority for a quorum=12) (13 voting, 2 non-voting):**

1. Blake Nelson
2. April Green
3. Barbara Cosio Moreno
4. Arturo Garcia Sierra
5. Jenny Mehlow
6. Anne Buckley
7. Alexis Cortex
8. Anthony King
9. Madeleine Baudoin Ghorashi
10. Ben Mendoza
11. Karlene Sanchez (non-voting)
12. Cheryl Robinson
13. Kristen Blake
14. Amanda Nelson
15. Julie Smith-Taylor (non-voting)

**Absent (8):** Cheryl Robinson, William Lopez, Elena Gomez, Patricia Maxwell, Adagray Willis, Chris Jenkins (non-voting), Paulina Sierra (non-voting), Sammi Reyes (non-voting),



Agenda Item	Discussion	Action	Owner
Call to Order/President's Update	<ul style="list-style-type: none"> <li>● Opening discussion for new Board</li> <li>● Discussed roles, budget and committees</li> <li>● Updated board bios and contact info need</li> <li>● Discussed upcoming Board Retreat                             <ul style="list-style-type: none"> <li>- Trying to confirm a location. Barbara was hoping to secure location at Caltrans D11 Headquarters.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● No Action</li> </ul>	Blake Nelson
Financial Update	<ul style="list-style-type: none"> <li>● Arturo announced that he was tasked with two roles: President Elect and Treasurer. He wanted to ask the Board as a whole if they would be open to having an online vote to elect a Treasurer.                             <ul style="list-style-type: none"> <li>○ Blake announced that we needed to discuss offline as an EC then discuss at the Retreat. We'd need to notify the Nominating Committee as well.</li> </ul> </li> <li>● Arturo also discussed wanting to meet with Ben and Alexis to pass on some legacy knowledge for D&amp;I committee.</li> </ul>	No formal action taken or required	Arturo
Secretary Update	<ul style="list-style-type: none"> <li>● Barbara introduced the December minutes for a vote.</li> </ul>	Jenny motioned to accept Anne seconded	Passed with 13 in favor, 0 opposed, 0 abstained
APR	<ul style="list-style-type: none"> <li>● Anne Buckley will be leading the APR Committee. She reached to APR national for a roster. She's starting a questionnaire to see who is willing to serve on a panel or as a mentor and who might be willing to lead a study session.</li> <li>● She wants one event this year around APR and recommends April. Will give an update on her plan at the retreat.</li> </ul>	<ul style="list-style-type: none"> <li>● No formal action taken or required</li> </ul>	Anne



Bernays	<ul style="list-style-type: none"> <li>Jenny announced that we still have awards that winners haven't picked up and they are all with Blake. Needs to coordinate a handoff.</li> <li>Barbara needs to coordinate the delivery of the two special awards.</li> <li>Jenny asked for folks to start thinking about locations for this year.</li> <li>And in the future, let's be aware of the date of ICON because we overlapped with the conference.</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	Jenn
Membership & Volunteer Recruitment Update	<ul style="list-style-type: none"> <li>Anthony King is new lead</li> <li>He's reaching out to Rachel to catch up with her.</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	Anthony
Communications Update	<ul style="list-style-type: none"> <li>Monica Gil Dos Santos said the new Comms team will be meeting to discuss roles and points of contact.</li> <li>Kristen gave an intro.</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	Monica
Community Relations & Advocacy	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	No Reps Present
D&I	<ul style="list-style-type: none"> <li>Ben &amp; Alexis gave intros</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	Ben/Alexis
Professional Development	<ul style="list-style-type: none"> <li>Cheryl announced she is setting up a meeting in advance of the retreat.</li> <li>Barb is coordinating our first PD event (carry over from last year) on networking with Wright On Comms as a sponsor. Event is being pushed into February.</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	Cheryl/Barb
Sponsorship	<ul style="list-style-type: none"> <li>Barb to share sponsorship list with Arturo.</li> <li>Southwest Strategies signed on as a Platinum sponsor during Bernays.</li> </ul>	<ul style="list-style-type: none"> <li>No formal action taken or required</li> </ul>	Barb/Arturo



Ethics	• Julie looking forward to staying on another year.	• No formal action taken or required	Julie
Adjourn	• Meeting adjourned at 4:49pm		Blake